

# CHS International Committee Meeting

October 13, 2008

2pm - N166 Lagomarcino

## Minutes

Present: Committee members Leah Keino, Ruth MacDonald, Marcia Rosenbusch, David Whaley, Kathy Wiederin, Mary Yearns; guest Gayle Huey

Absent: Committee members Jeanna Bauer, Florence Hamrick, Vijay Kangala, Al Murdoch

1. *International Experience Program personnel transition*

David Whaley announced that the International Experiences Academic Directorship vacated by Nana Osei-Kofi on September 26 will likely not be filled this academic year.

2. *Governance document – section on International Experiences Program Committee responsibilities and membership & Term of Service*

The committee reviewed the International Experiences Committee section of the draft document, making changes as reflected in the attached revision.

3. *International Student Teaching, Spring 2009*

Gayle Huey, international student teaching program coordinator, reported on the status of international student teaching for Fall 2008 and Spring 2009. The dean's criteria for student teaching locations have been met for seven locations for Fall 2008: three in Italy and four in England. Contracts have been signed and all safety mechanisms are in place, including required protocols and contact information. A notebook has been created for each location containing all required information for that location. The Fall 2008 program fee will be \$500; this fee is in addition to full-time tuition and fees, transportation, housing and meals.

Gayle also reported that all criteria have been met for three student teaching locations for Spring 2009: Italy, Norway and Puerto Rico. Twelve students from a number of majors have thus far confirmed interest in these locations. The program hopes to keep program fees at a constant level for all locations.

Marcia Rosenbusch moved that the proposed sites for Fall 2008 and Spring 2009 be adopted. The committee approved.

4. *Study abroad program proposals*

a. *Rwanda and Tanzania – Leah Keino*

b. *Gerontology Abroad – Peter Martin*

The committee reviewed and approved both program proposals for referral to SAEAC. The committee stipulated that approval of the proposals does not commit the college to providing financial assistance to the programs. David suggested that future program

proposals be presented to the committee at one meeting with action taken by the committee at its subsequent meeting.

5. *Study abroad funding for students*

a. *Status of CHS International Experience Scholarship Fall competition*

Kathy Wiederin reported that Annette Jaehrling, CHS financial officer, has confirmed availability of monies from the general scholarship fund for awarding CHS International Experiences Scholarships this Fall, and noted that the expectation is that a limited number of the ten scholarships will be awarded for winter interim, spring semester and spring break, with the remainder of the scholarships to be awarded in the Spring for summer and fall study abroad. The committee set November 3 as the application deadline for the Fall scholarship competition.

b. *Policy for replacement of 90/10 tuition scholarships*

David advised the committee of some of the post-90/10 policies being developed by other colleges, ranging from provision of 0% to 90% tuition. Resolution of this issue is of pressing importance, and will be addressed at future committee meetings.

6. *Review of policies pending from 2007-2008*

*Guidelines for submitting a study abroad proposal (4/25/08 draft)*

This issue will be addressed and formalized at the November committee meeting. The committee asked Kathy to identify a two-hour timeslot for its November meeting to allow sufficient time to make scholarship awards and to finalize the study abroad proposal guidelines.

7. David identified three priorities for committee focus this fall: a) finalization of program proposal guidelines, b) identification of study abroad funding and c) development of a PR effort promoting interest in CHS international programs.

Leah inquired about the availability of program director support or faculty grants from the Rosenfeld, Anderson and Cowan funds. Kathy noted that there were insufficient funds in these accounts to make awards last spring; she will check on and report to the committee the current status of these accounts.

8. David recommended that Gayle Huey be invited to join the committee as UTEP representative. The committee concurred.

The meeting adjourned at 3:05pm.